

FINNEY, NEILL & COMPANY, P.S.

CERTIFIED PUBLIC ACCOUNTANTS

Position title: Audit & Assurance Intern

Position type: Part-time (16-24 hrs/week) during Spring Quarter

Location: Seattle, WA – In Person Monday, Tuesday, & Thursday

Hourly rate: \$27/hour

Position Summary: The Audit and Assurance Intern will have an opportunity to gain financial statement audit and assurance experience by assisting with audits of not-for profits. The intern may also be invited to work on audits and/or reviews of clients in other industries (e.g. governmental, affordable housing, etc.).

Required experience:

- Pursuing Bachelor's degree or Advanced degree in accounting.

Required skills:

- Excellent project management, analytical, interpersonal, and oral and written communication skills.
- Professionalism, dependability, and integrity, combined with a cooperative attitude.
- Highly motivated self-starter with ability to multitask and complete assignments within time constraints and deadlines.
- Strong organizational skill and attention to detail.
- Possess an understanding of US GAAP
- Proficiency in Microsoft Office software programs, including Excel, Outlook, and Word.

Position responsibilities:

- Perform internal control and substantive testing to support financial statement audit opinions.
- Prepare and maintain fixed asset and depreciation schedules.
- Research accounting issues using computerized and print research services.
- Recognize potential audit issues or unusual relationships from basic analysis of client data and work with audit team to identify and resolve identified issues.
- Participate in on the job training.
- Demonstrate professional skepticism, competence, and quality in work performed.
- Complete electronic work papers to support amounts reported on financial statements.
- Perform other job-related duties as necessary.

Position Benefits:

- PTO
- Free lunch on Mondays
- On-site visits from licensed massage therapist

About us:

Finney, Neill & Co., P.S., has served the Puget Sound region for over 30 years, proudly being a multi-generational firm. We value empathy, integrity, excellence, curiosity, and health, which influence all our decisions and interactions. Our people come from various walks of life, and we celebrate our differences while together providing the best accounting services possible to our clients. Our office is in the Greenwood neighborhood, and we can occasionally be found on our courtyard enjoying a beverage together on a sunny afternoon.

How to apply:

Send a resume and cover letter to recruiting@finneyneill.com.

We are interested in every qualified candidate who is legally allowed to work in the US; however, at this time, we are unable to sponsor work visas.

Finney, Neill & Company, P.S., is an equal opportunity employer, and all qualified applicants will receive consideration for employment as protected by federal, state or local laws.