

# **FINNEY, NEILL & COMPANY, P.S.**

## **CERTIFIED PUBLIC ACCOUNTANTS**

**Position title:** Assurance Manager

**Position type:** Full-time (preferred)

**Location:** Seattle, WA (50% hybrid available)

**Salary range:** \$90,000-125,000 depending on experience

**Position Summary:** The Assurance Manager will have an opportunity to work primarily with clients representing the not-for profit and affordable housing industries. This position reports directly to partners and principals.

**Required Experience:**

- Bachelor's Degree in Accounting, Finance, or equivalent
- CPA license
- 5 – 7+ years of public accounting and auditing experience
- Experience working with not-for-profits, housing authorities, and/or Single Audits

**Required Skills:**

- Effective analytical, planning, problem-solving, project management, communication, organization and time management skills
- Experience in supervising, planning, execution and reporting on audits of financial statements prepared in accordance with US GAAP, US GAAS, GAS, and the Uniform Guidance
- Professionalism, dependability, integrity and trustworthiness combined with a cooperative attitude
- Advanced written and verbal communication skills
- Proficient with MS Office products, including MS Excel
- Ability to work in hybrid office environment and perform audit fieldwork at client locations in the Puget Sound area

**Position responsibilities:**

- Manage annual audit, review and compilation engagements for a variety of clients and prepare financial statements
- Execute complex components of financial statement audit, Yellow Book and Single Audit engagements
- Multi-task multiple engagements, communicating clearly and professionally with clients and co-workers
- Gain understanding of client operations, processes, and business objectives.
- Recognize potential audit issues and work with client services team to identify and resolve identified issues
- Maintain a good working relationship with clients to enhance customer satisfaction and work with client management and client service team at all levels to perform services

- Demonstrate professional skepticism, competence, and quality in work performed
- Document work in accordance with professional standards
- Develop and train assurance staff
- Participate in continuing professional education and on the job training

**Position Benefits:**

- 4 weeks PTO
- 100% employer paid medical insurance (health, dental, vision) premiums for all participants (e.g. employee, spouse, eligible dependents)
- \$50,000 of term life insurance for employee
- Maternity/paternity policy
- 4% company match to 401(k), with Roth option
- Employer paid HSA contributions
- Related licensure, professional association dues, and CPE costs
- On-site visits from licensed massage therapist
- 10 holidays, including your birthday
- Office closed select Fridays during the summer
- Eligible for annual performance bonus based on both personal and company performance over the previous year.
- Reasonable hours

**About us:**

Finney, Neill & Co., P.S., has served the Puget Sound region for over 30 years, proudly being a multi-generational firm. We value empathy, integrity, excellence, curiosity, and health, which influence all our decisions and interactions. Our people come from various walks of life, and we celebrate our differences while together providing the best accounting services possible to our clients. Our office is in the Greenwood neighborhood, and we can occasionally be found on our courtyard enjoying a beverage together on a sunny afternoon.

**How to apply:**

Send a resume and cover letter to [recruiting@finneyneill.com](mailto:recruiting@finneyneill.com)

We are interested in every qualified candidate who is legally allowed to work in the US; however, at this time we are unable to sponsor work visas.

Finney, Neill & Company, P.S. is an equal opportunity employer, and all qualified applicants will receive consideration for employment as protected by federal, state or local laws.